



Why Register on the Small Works Roster?

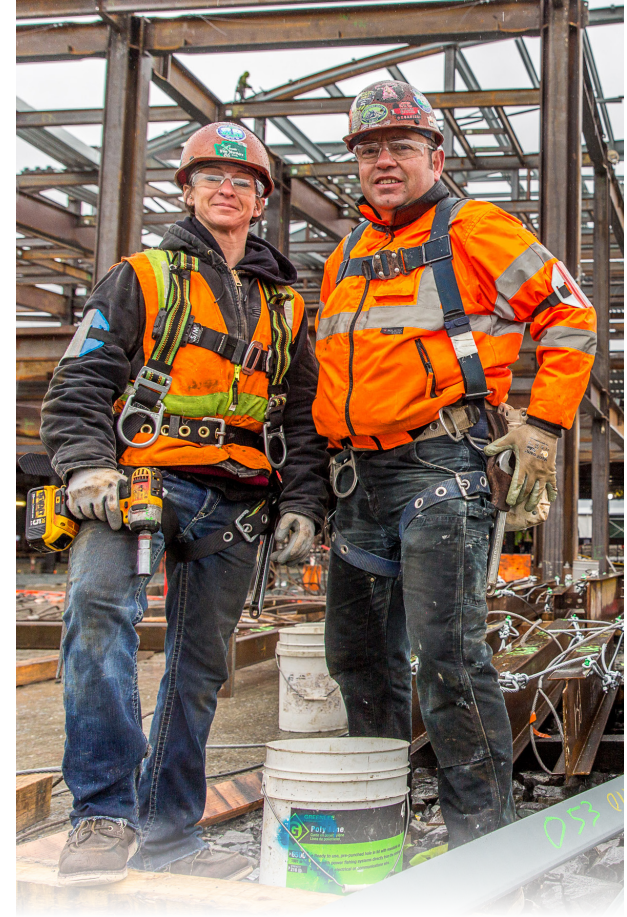
Contractors are notified of upcoming bid opportunities via e-mail through VendorConnect, the Port of Seattle's procurement site. The Port awards 18-30 Small Works contracts per year in multiple disciplines. Of those contracts, an average of 200-300 projects are completed each year. The Port of Seattle's Small Works Roster is for public works construction projects under \$300,000.



Port of Seattle®

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Port of Seattle®

SMALL WORKS ROSTER

CONSTRUCTION OPPORTUNITIES

www.portseattle.org



Interested in Public Works Construction?

State of Washington public works minimum requirements:

- » Contractor's license
- » WA Unified Business Identifier number (UBI#) or Federal Tax ID#
- » Department of Revenue account
- » Employment Security number
- » Industrial insurance
- » Performance and payment bonds
- » Intents & affidavits to pay prevailing wage
- » Not currently debarred from bidding on a project that involves prevailing wage.
- » Must attend L&I training on Public Works and Prevailing Wage Law unless a contractor has been in business for 3 or more years and has completed 3 or more public works projects.

Learn more about these requirements at: <https://lni.wa.gov/licensing-permits/public-works-projects>.



THE PORT OF SEATTLE is a 24-hour, seven day a week dynamic environment that brings international trade and transportation to the Puget Sound region, promotes economic development and supports industries as diverse as tourism, recreational boating and commercial fishing. The Port also manages a number of real estate assets, and is a key builder of transportation infrastructure.

How to Register

It is easy to register on the Small Works Roster through the Port of Seattle's Procurement Site: *VendorConnect* by following the QR code or web address below:



- » <https://hosting.portseattle.org/sops/>
- » Click on REGISTER/LOGIN
- » Select "Small Works" under "Roster Types"

What you need to know to register:

- » Valid email address
- » NAICS code

This information allows us to notify you of future construction bid opportunities in the NAICS codes you registered under. Your account will be activated by the Port within one to two business days.

Need Performance and Payment Bonds?

The Small Business Authority partners with the surety industry to help small businesses that would otherwise be unable to obtain bonding in the traditional commercial marketplace. SBA assistance in locating a participating surety company or agent, and completing application forms, is available online. For more information on SBA's Surety Bond Guarantee Program, including Surety Office contacts, go online to <http://www.sba.gov/osg/>



Women and Minority Owned Business Enterprises (WMBE firms)

Small Works contracts offer opportunities for WMBE firms to grow in capacity and serve as prime contractors on smaller and less complex projects. Many of the Port's small works contractors are WMBE Firms, who receive a substantial percentage of the over \$2M in small works annual spend.

For more information about Diversity in Contracting, contact: diversityincontracting@portseattle.org